

09' MOVE IN GUIDE- CHECK IN PROCEDURE

CHECKING IN IS AS EASY AS 1- 2- 3

CHECK IN AT OUR "WELCOME CENTER"

STEP 1: SIGN IN

Sign your name on the Rules and Policies acknowledgement form. By signing, you acknowledge that you have read the Handbook, and agree to abide by all rules and policies.

STEP 2: HAVE YOUR PHOTO TAKEN

Resident photos are taken for security purposes. We must be able to identify our residents. Photos are also used for identification for food service when you sign in.

STEP 3: PICK UP YOUR MOVE IN MATERIALS

Please confirm that you have received all move in materials as listed on the list to the right. Notify AH Staff if you find that something is missing.

DON'T FORGET...

"UNLOAD AND GO"

Pull up to the curb along Second St.

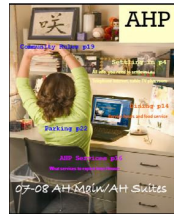
One person must remain with the car while it is being unloaded.

Unload all items to be moved onto the sidewalk,

Move your vehicle as soon as the car is unloaded.

Additional parking can be found across from the Assembly Hall in E-14.

If you have reserved parking with AHP, please pick up your hang tag and assignment and park in your assigned space.



RESIDENT HANDBOOK

The Resident Handbook is one of the most important materials to assist you in making the transition to the University of Illinois a

smooth one. It contains crucial information that you will NEED throughout the year.

A CHECK LIST

At the Welcome Center, you will receive:

1. **Keys**
2. **Resident Information Card:** Your meal pin number, telephone number, mail box number and combination, and mailing address will be provided.
3. **Room condition check list:** This must be turned into the office to acknowledge the condition of the room at the time of your arrival.
4. **Parking Hang Tag and assignment:** If you applied for parking.

In your room, you will find:

1. **Welcome Notes:**
2. **University Information**



INTRODUCING CAFÉ 1010

Newly renovated in Summer 09' with you in mind,

Café 1010 offers a cozy yet contemporary dining experience

where you can enjoy your meals.



Trayless Café

(Environmentally Sustainable Café)

By going trayless, we can help reduce waste, fresh water and energy used.

According to Time Magazine, the University of Maine at Farmington went trayless in 2007, reporting an overall reduction in food waste of 65,000 pounds and 288,288 gallons of water conserved.

We are proud that together we can help save our planet!



We designed the menu to provide wholesome and delicious meal options. In addition, the Creation Station offers made-to-order unique entrée selections. Should you have any suggestions, we

would be glad to hear from you.

Please visit...

www.armoryhouse.com/currentresidents

Dine In or Take Out

Café 1010 is the **ONLY** dining hall that allows take-out containers.

Nonetheless, in order for us to continue this service, we ask that you follow our rules and policies:

1. Do not take dinnerware or silverware outside the dining room. You must purchase a reusable container* from the office if you wish to take your meal out of the dining area.
2. For those eating in the café, the only items allowed to be taken out are a piece of fruit, dessert or a drink in a disposable cup.



* A Reusable Take-out container can be purchased in the office during business hours for \$3.00.

IMPORTANT NOTE: DINNERWARE AND SILVERWARE ARE NOT ALLOWED OUTSIDE THE CAFÉ. FOR MORE INFO, PLEASE REFER TO YOUR RESIDENT HANDBOOK.

